At Marine Atlantic, we need people like you to create moments like this.

IT Process Advisor
(Maternity Leave)

Marine Atlantic is a federal Crown corporation that provides a vital ferry service link between Newfoundland and Labrador and mainland Canada.

At Marine Atlantic, we do so much more than get people from point A to point B. Whether it’s reunions, long-awaited trips home, or the start of a new adventure, we bring people together. We couldn’t bring people together every day without our own dedicated employees. Our employees embody our core values; they are safety oriented team-players who exhibit integrity and commitment, and always strive for excellence. Their understanding and commitment to our values make our employees an invaluable part of our organization.

Marine Atlantic is currently looking for an IT Process Advisor to work with our Information Management Team in our IT/IM Department in North Sydney, NS for a one year term (maternity leave replacement).

The IT/IM Department is charged with all Information Management and Information Technology functions for Marine Atlantic. This includes the complete life-cycle (from deployment to disposition) of all systems, proactively seeking out improvement areas, delivering services and supporting these services for internal clients. The Division’s role is critical in ensuring that corporate information is appropriately managed and protected.
The Process Advisor is a key role, within the Information Management team, working diligently to achieve the exceptional standards and goals of the Division. With a strong focus on customer service, the Process Advisor works to understand, document and improve business processes throughout the organization. This person drives business process improvement through projects and acts as a facilitator of process workshops with team members at all levels of the organization.

**Key Areas Of Responsibility Include:**

- Process mapping of current and future state processes including complete comprehensive gap analysis
- Functional requirement gathering
- Ensure system testing is conducted properly through a thorough understanding of the business processes affected
- Facilitate cross departmental team meetings and lead business units through the decision making process ensuring the needs of the business units are properly understood, documented and represented
- Select the appropriate process improvement tools for each process/project

**To be successful in this role, the IT Process Advisor must have:**

- 8 years of experience in process analysis using structured methodology
- Thorough knowledge of software development methodologies
- Demonstrated leadership, interpersonal, negotiation and conflict resolution skills
- Extensive project management experience
- Strong customer service skills
- Superior written and oral communication skills
- Effective budget and time management skills
- Demonstrated experience in change management
- Exemplary teamwork and teambuilding skills

**Assets to this role, include:**

Green Belt certification in Lean Six Sigma

*OR*

Yellow Belt with a commitment to achieve Green Belt or other process improvement certification within 6 months

**Education**

Bachelor’s Degree in Business or Information Technology

*OR*

A combination of equivalent education, job-related training, and work experience in a related position
If you have the ambition to make a difference and you meet the above requirements, please apply online before 02 March 2016 at Midnight.

Why Marine Atlantic?

We are dedicated to creating an environment which promotes employee growth and career satisfaction. Some benefits of working with Marine Atlantic include competitive salaries, defined benefit pension plan, comprehensive benefit packages, professional development opportunities, and travel pass privileges on our vessels.

Important Messages:

Marine Atlantic Inc. is committed to Employment Equity and Diversity and invites applications from Women, Aboriginal People, Persons with Disabilities, and Visible Minorities.

To receive this job poster in an alternative format, please contact the Marine Atlantic Human Resources Department.