

# TRAVEL AND HOSPITALITY DISCLOSURES

Reporting Period: September 1 - 30, 2023

October 30, 2023



**Marine Atlantic**  
**Marine Atlantique**

## Travel and Hospitality Disclosures

The Government of Canada implemented a series of measures to strengthen public sector management by enhancing transparency and oversight of public resources in the federal government.

As a federal Crown corporation, and in the spirit of these measures to promote openness, transparency and accountability, Marine Atlantic posts the travel and hospitality expenses of its Board of Directors and Executive Team through proactive disclosure on a monthly basis.

All expenses are inclusive of taxes. Please note there may be occasions whereby there is a delay in posting an expense due to timing of travel and processing of claims.

### Board of Directors – Travel Expenditures

<b>For:</b>	<i>Arsenault, Carla</i> - Board Member; Chair - Innovation & Infrastructure Committee; Member - Governance, Risk & Strategy Committee					
<b>Date</b>	<b>Purpose</b>	<b>Location</b>	<b>Transportation</b>	<b>Accommodation</b>	<b>Meals &amp; Incidentals</b>	<b>Total</b>
September 13-18	Attend Quarterly Meeting of Board of Directors	Channel-Port aux Basques, NL	\$ 28.88	\$ 442.50	\$ 404.50	\$ 875.88

<b>For:</b>	<i>Bussey, Janie</i> - Board Member; Chair - Human Resources Committee; Member - Governance, Risk & Strategy Committee					
<b>Date</b>	<b>Purpose</b>	<b>Location</b>	<b>Transportation</b>	<b>Accommodation</b>	<b>Meals &amp; Incidentals</b>	<b>Total</b>
September 13-17	Attend Quarterly Meeting of Board of Directors	Channel-Port aux Basques, NL	\$ 1,218.71	\$ 639.15	\$ 439.20	\$ 2,297.06

<b>For:</b>	<i>Butler, John J.</i> - Board Member; Member - Human Resources Committee; Member - Innovation & Infrastructure Committee					
<b>Date</b>	<b>Purpose</b>	<b>Location</b>	<b>Transportation</b>	<b>Accommodation</b>	<b>Meals &amp; Incidentals</b>	<b>Total</b>
September 9-18	Attend Quarterly Meeting of Board of Directors	Channel-Port aux Basques, NL	\$ 643.34	\$ 446.80	\$ 527.90	\$ 1,618.04

## Board of Directors – Travel Expenditures

<b>For:</b>	<i>Fitzgerald, Owen</i> - Board Member; Member - Audit & Finance Committee; Member - Innovation & Infrastructure Committee					
<b>Date</b>	<b>Purpose</b>	<b>Location</b>	<b>Transportation</b>	<b>Accommodation</b>	<b>Meals &amp; Incidentals</b>	<b>Total</b>
September 14-18	Attend Quarterly Meeting of Board of Directors	Channel-Port aux Basques, NL	\$ -	\$ 531.00	\$ 404.50	\$ 935.50

## Board of Directors – Hospitality Expenditures

*Nothing to report for this period*

## Executive – Travel Expenditures

### President and CEO

The President and CEO is responsible for the overall functioning oversight of the Corporation and all locations and facilities, is a member of and has responsibilities in providing updates and reports to the Board of Directors.

<b>For:</b>	<i>Hupman, Murray C.</i> - Ex-officio member of the Board; Ex-officio member of Governance, Risk & Strategy Committee; Ex-officio member of Human Resources Committee; Ex-officio member of Innovation & Infrastructure Committee					
<b>Date</b>	<b>Purpose</b>	<b>Location</b>	<b>Transportation</b>	<b>Accommodation</b>	<b>Per Diem Allowance</b>	<b>Total</b>
July 20-28	Attend Management Meetings	North Sydney, NS	\$ -	\$ -	\$ 1,110.60	\$ 1,110.60
July 31 - August 4	Attend Management Meetings	North Sydney, NS	\$ -	\$ 200.00	\$ 617.00	\$ 817.00
August 7-11	Attend Management Meetings	North Sydney, NS	\$ -	\$ 572.16	\$ 617.00	\$ 1,189.16
August 20-26	Attend Management Meetings	St. John's, NL	\$ 1,493.04	\$ 1,429.56	\$ 781.60	\$ 3,704.20
September 5-7	Attend Management Meetings	North Sydney, NS	\$ -	\$ 290.90	\$ 370.20	\$ 661.10
September 10-13	Attend Tour of Terminals and Operations with Transport Canada Representatives	St. John's, NL Argentia, NL North Sydney, NS	\$ 718.22	\$ 382.43	\$ 387.50	\$ 1,488.15

### Vice President of Finance

The Vice President of Finance is responsible for Corporate Accounting, Purchasing and Materials Management, and oversees the treasury, accounting, budget, tax and audit activities, and the purchase of materials, supplies and services. This position has staff responsibilities in Port aux Basques, North Sydney and St. John's. This position is also responsible to provide reports and updates to the Human Resources Committee, the Audit & Finance Committee, and the Board of Directors.

<b>For:</b>	<i>Leamon, Shawn</i> - Vice President Finance					
<b>Date</b>	<b>Purpose</b>	<b>Location</b>	<b>Transportation</b>	<b>Accommodation</b>	<b>Per Diem Allowance</b>	<b>Total</b>
August 20-26	Attend Management Meetings	North Sydney, NS St. John's, NL Argentia, NL	\$ 1,591.97	\$ 1,195.95	\$ 634.00	\$ 3,421.92
September 20-22	Attend Management Meetings	North Sydney, NS	\$ -	\$ 145.45	\$ 264.10	\$ 409.55

### Corporate Counsel/Corporate Secretary

The Corporate Counsel is responsible for providing legal advice and guidance to the senior management of Marine Atlantic and is the Corporate Secretary to the Corporation and the Board of Directors. This position is accountable for overall legal affairs, corporate insurance program, contract administration, and is an integral part of labour relations. This position is also responsible to provide reports and updates to the Human Resources Committee, the Governance, Risk & Strategy Committee, and the Board of Directors.

<b>For:</b>	<i>Penney, Jacqueline</i> - Corporate Counsel/Corporate Secretary					
<b>Date</b>	<b>Purpose</b>	<b>Location</b>	<b>Transportation</b>	<b>Accommodation</b>	<b>Per Diem Allowance</b>	<b>Total</b>
<i>No expense claims this period</i>			\$ -	\$ -	\$ -	\$ -

### Vice President of Operations

The Vice President of Operations is accountable for the overall effectiveness of the Operations Division and is responsible for the planning, operations, capitalization and maintenance of the fleet, terminals and other related assets. This position has staff responsibilities in Port aux Basques, North Sydney, Argentia and the vessel fleet. This position is also responsible to provide reports and updates to the Innovation & Infrastructure Committee and the Board of Directors.

<b>For:</b>	<i>Gallant, Darrell</i> - Vice President Operations					
<b>Date</b>	<b>Purpose</b>	<b>Location</b>	<b>Transportation</b>	<b>Accommodation</b>	<b>Per Diem Allowance</b>	<b>Total</b>
August 21-25	Attend Management Meetings	St. John's, NL	\$ 1,402.00	\$ 994.84	\$ 545.60	\$ 2,942.44

[Chief Information Officer / Vice President of Customer Experience \(acting\)](#)

The Chief Information Officer / Vice President of Customer Experience (acting) position has dual areas of responsibility. The Chief Information Officer role is responsible for the Information Technology and Information Management (IT/IM) Division within the company. This role has responsibilities for the IT budgets, IT infrastructure and Records Management in all locations across the company, and has staff in Port aux Basques, North Sydney and St. John's. The Vice President of Customer Experience (acting) role is responsible for all activities that contribute to meeting the needs of Marine Atlantic customers including reservations and ticketing, marketing and customer relations, revenue generation, pricing, and the sailing schedule. This role has staff responsibilities at all locations. The Chief Information Officer / Vice President of Customer Experience (acting) is also responsible to provide reports and updates to the Innovation & Infrastructure Committee and the Board of Directors.

<b>For:</b>	<i>Tibbo, Colin</i> - Chief Information Officer					
<b>Date</b>	<b>Purpose</b>	<b>Location</b>	<b>Transportation</b>	<b>Accommodation</b>	<b>Per Diem Allowance</b>	<b>Total</b>
September 16-20	Attend Conference	Vancouver, BC	\$ 1,745.06	\$ 1,443.32	\$ 439.80	\$ 3,628.18

[Vice President of Human Resources](#)

The Vice President of Human Resources is responsible for Human Resources. This position has staff responsibilities in North Sydney and Port aux Basques. This position is also responsible to provide reports and updates to the Human Resources Committee and the Board of Directors.

<b>For:</b>	<i>Patti Merrigan</i> - Vice President Human Resources					
<b>Date</b>	<b>Purpose</b>	<b>Location</b>	<b>Transportation</b>	<b>Accommodation</b>	<b>Per Diem Allowance</b>	<b>Total</b>
June 4-5	Attend Conference	Montreal, QC	\$ 1,608.44	\$ 233.33	\$ 116.80	\$ 1,958.57
August 21-26	Attend Management Meetings	St. John's, NL	\$ 1,411.50	\$ 1,243.55	\$ 562.60	\$ 3,217.65

## Executive – Hospitality Expenditures

Date	Description	Amount
August 17	Meals and refreshments for 8 people Channel-Port aux Basques, NL (Meeting with Town of Channel - Port aux Basques officials)	176.05
September 11	Dinner provided for 3 people onboard the MV <i>Atlantic Vision</i> during site visits of Marine Atlantic Terminals in Argentia, NL, North Sydney, NS and Channel-Port aux Basques, NL by Transport Canada representatives	222.18
	<b>Totals</b>	<b>\$ 398.23</b>