

TRAVEL AND HOSPITALITY DISCLOSURES

Reporting Period: October 1 - 31, 2023

November 28, 2023



Marine Atlantic
Marine Atlantique

Travel and Hospitality Disclosures

The Government of Canada implemented a series of measures to strengthen public sector management by enhancing transparency and oversight of public resources in the federal government.

As a federal Crown corporation, and in the spirit of these measures to promote openness, transparency and accountability, Marine Atlantic posts the travel and hospitality expenses of its Board of Directors and Executive Team through proactive disclosure on a monthly basis.

All expenses are inclusive of taxes. Please note there may be occasions whereby there is a delay in posting an expense due to timing of travel and processing of claims.

Board of Directors – Travel Expenditures

For:	<i>Kendall, Lynn</i> - Board Member; Member - Human Resources Committee; Member - Audit & Finance Committee					
Date	Purpose	Location	Transportation	Accommodation	Meals & Incidentals	Total
September 14-17	Attend Quarterly Meeting of Board of Directors	Channel-Port aux Basques, NL	\$ 251.79	\$ -	\$ 17.30	\$ 269.09

For:	<i>Priddle, Craig</i> - Board Member; Chair - Audit & Finance Committee; Member - Governance, Risk & Strategy Committee					
Date	Purpose	Location	Transportation	Accommodation	Meals & Incidentals	Total
September 15-17	Attend Quarterly Meeting of Board of Directors	Channel-Port aux Basques, NL	\$ 254.10	\$ 100.00	\$ 134.40	\$ 488.50

For:	<i>White, Ann-Margret</i> - Board Member; Member - Human Resources Committee; Member - Audit & Finance Committee					
Date	Purpose	Location	Transportation	Accommodation	Meals & Incidentals	Total
September 14-17	Attend Quarterly Meeting of Board of Directors	Channel-Port aux Basques, NL	\$ 1,475.40	\$ 473.25	\$ 281.10	\$ 2,229.75

Board of Directors – Hospitality Expenditures

Date	Description	Amount
September 14	Breakfast Meeting with Transport Canada Representatives in Channel-Port aux Basques, NL (4 Attendees)	72.08
September 14	Working meals and refreshments for Board Committee meeting in Channel-Port Aux Basques, NL	95.83
September 15	Working meals and refreshments for Board Committee meetings in Channel-Port Aux Basques, NL	132.34
September 16	Board of Directors Dinner in Margaree, NL (10 Attendees)	458.80
September 16-17	Working meals and refreshments for Board of Directors meetings including members of the Senior Management Team in Channel-Port Aux Basques, NL (15 attendees including Board Members and Senior Management over two days)	1,356.24
	Totals	\$ 2,115.29

Executive – Travel Expenditures

President and CEO

The President and CEO is responsible for the overall functioning oversight of the Corporation and all locations and facilities, is a member of and has responsibilities in providing updates and reports to the Board of Directors.

For:	<i>Hupman, Murray C.</i> - Ex-officio member of the Board; Ex-officio member of Governance, Risk & Strategy Committee; Ex-officio member of Human Resources Committee; Ex-officio member of Innovation & Infrastructure Committee					
Date	Purpose	Location	Transportation	Accommodation	Per Diem Allowance	Total
September 17-21	Attend Conference	Vancouver, BC	\$ 1,796.50	\$ 1,082.49	\$ 316.10	\$ 3,195.09
September 25-29	Attend Management Meetings	North Sydney, NS	\$ -	\$ 401.16	\$ 376.40	\$ 777.56
October 10-12	Attend Management Meetings	North Sydney, NS	\$ -	\$ 133.72	\$ 246.80	\$ 380.52

Vice President of Finance

The Vice President of Finance is responsible for Corporate Accounting, Purchasing and Materials Management, and oversees the treasury, accounting, budget, tax and audit activities, and the purchase of materials, supplies and services. This position has staff responsibilities in Port aux Basques, North Sydney and St. John's. This position is also responsible to provide reports and updates to the Human Resources Committee, the Audit & Finance Committee, and the Board of Directors.

For:	<i>Leamon, Shawn</i> - Vice President Finance					
Date	Purpose	Location	Transportation	Accommodation	Per Diem Allowance	Total
October 3-9	Attend Conference	Saint Andrews, NB	\$ 834.63	\$ 579.60	\$ 216.50	\$ 1,630.73

Corporate Counsel/Corporate Secretary

The Corporate Counsel is responsible for providing legal advice and guidance to the senior management of Marine Atlantic and is the Corporate Secretary to the Corporation and the Board of Directors. This position is accountable for overall legal affairs, corporate insurance program, contract administration, and is an integral part of labour relations. This position is also responsible to provide reports and updates to the Human Resources Committee, the Governance, Risk & Strategy Committee, and the Board of Directors.

For:	<i>Penney, Jacqueline</i> - Corporate Counsel/Corporate Secretary					
Date	Purpose	Location	Transportation	Accommodation	Per Diem Allowance	Total
<i>No expense claims this period</i>			\$ -	\$ -	\$ -	\$ -

Vice President of Operations

The Vice President of Operations is accountable for the overall effectiveness of the Operations Division and is responsible for the planning, operations, capitalization and maintenance of the fleet, terminals and other related assets. This position has staff responsibilities in Port aux Basques, North Sydney, Argentia and the vessel fleet. This position is also responsible to provide reports and updates to the Innovation & Infrastructure Committee and the Board of Directors.

For:	<i>Gallant, Darrell</i> - Vice President Operations					
Date	Purpose	Location	Transportation	Accommodation	Per Diem Allowance	Total
September 16-21	Attend Conference	Vancouver, BC	\$ 1,835.85	\$ 1,681.68	\$ 463.40	\$ 3,980.93
October 14-16	Attend Management Meetings	Channel-Port aux Basques, NL	\$ -	\$ 135.70	\$ 116.80	\$ 252.50

[Chief Information Officer / Vice President of Customer Experience \(acting\)](#)

The Chief Information Officer / Vice President of Customer Experience (acting) position has dual areas of responsibility. The Chief Information Officer role is responsible for the Information Technology and Information Management (IT/IM) Division within the company. This role has responsibilities for the IT budgets, IT infrastructure and Records Management in all locations across the company, and has staff in Port aux Basques, North Sydney and St. John's. The Vice President of Customer Experience (acting) role is responsible for all activities that contribute to meeting the needs of Marine Atlantic customers including reservations and ticketing, marketing and customer relations, revenue generation, pricing, and the sailing schedule. This role has staff responsibilities at all locations. The Chief Information Officer / Vice President of Customer Experience (acting) is also responsible to provide reports and updates to the Innovation & Infrastructure Committee and the Board of Directors.

For:	<i>Tibbo, Colin</i> - Chief Information Officer					
Date	Purpose	Location	Transportation	Accommodation	Per Diem Allowance	Total
October 18-19	Attend Conference	Halifax, NS	\$ 960.92	\$ 219.14	\$ 199.30	\$ 1,379.36

[Vice President of Human Resources](#)

The Vice President of Human Resources is responsible for Human Resources. This position has staff responsibilities in North Sydney and Port aux Basques. This position is also responsible to provide reports and updates to the Human Resources Committee and the Board of Directors.

For:	<i>Patti Merrigan</i> - Vice President Human Resources					
Date	Purpose	Location	Transportation	Accommodation	Per Diem Allowance	Total
September 16-21	Attend Conference	Vancouver, BC	\$ 1,631.10	\$ 1,681.68	\$ 480.70	\$ 3,793.48
October 5-7	Attend Business Meeting	Ottawa, ON	\$ 1,934.54	\$ 497.10	\$ 181.60	\$ 2,613.24

Executive – Hospitality Expenditures

Nothing to report for this period