

TRAVEL AND HOSPITALITY DISCLOSURES

Reporting Period: October 1 - 31, 2021

November 26, 2021



Marine Atlantic
Marine Atlantique

Travel and Hospitality Disclosures

The Government of Canada implemented a series of measures to strengthen public sector management by enhancing transparency and oversight of public resources in the federal government.

As a federal Crown corporation, and in the spirit of these measures to promote openness, transparency and accountability, Marine Atlantic posts the travel and hospitality expenses of its Board of Directors and Executive Team through proactive disclosure on a monthly basis.

All expenses are inclusive of taxes. Please note there may be occasions whereby there is a delay in posting an expense due to timing of travel and processing of claims.

In March 2020, Marine Atlantic implemented a freeze on all non-essential corporate travel and discretionary training and also implemented additional approval processes for all essential travel as part of its response to the COVID-19 pandemic. The organization is committed to providing a safe and healthy environment for its employees and customers and to maintaining the vital ferry service linking the Island of Newfoundland to Nova Scotia. During the quarter, the organization lifted the travel freeze and began conducting an evaluation of all requests based upon a combination of business requirements and public health protocols in place.

Board of Directors – Travel Expenditures

For:	<i>O'Brien, Gary Joseph</i> - Chair of the Board of Directors; Member - Human Resources Committee; Member - Audit & Finance Committee; Member - Innovation & Infrastructure Committee; Chair - Governance, Risk & Strategy Committee					
Date	Purpose	Location	Transportation	Accommodation	Meals & Incidentals	Total
September 10-12	Attend Quarterly Meeting of Board of Directors / Attend Training Session	Robinsons, NL	\$ 125.00	\$ -	\$ 38.65	\$ 163.65

Board of Directors – Travel Expenditures

For:	<i>Arsenault, Carla</i> - Board Member; Chair - Innovation & Infrastructure Committee; Member - Governance, Risk & Strategy Committee					
Date	Purpose	Location	Transportation	Accommodation	Meals & Incidentals	Total
September 10-11	Attend Quarterly Meeting of Board of Directors / Attend Training Session	Robinsons, NL	\$ -	\$ 148.35	\$ -	\$ 148.35

For:	<i>Bussey, Janie</i> - Board Member; Chair - Human Resources Committee; Member - Governance, Risk & Strategy Committee					
Date	Purpose	Location	Transportation	Accommodation	Meals & Incidentals	Total
September 10-11	Attend Quarterly Meeting of Board of Directors / Attend Training Session	Robinsons, NL	\$ -	\$ 148.35	\$ -	\$ 148.35

For:	<i>Butler, John J.</i> - Board Member; Member - Human Resources Committee; Member - Innovation & Infrastructure Committee					
Date	Purpose	Location	Transportation	Accommodation	Meals & Incidentals	Total
September 10-12	Attend Quarterly Meeting of Board of Directors / Attend Training Session	Robinsons, NL	\$ 558.50	\$ 307.65	\$ 574.25	\$ 1,440.40

For:	<i>Chaffey, John Brent</i> - Board Member; Member - Audit & Finance Committee; Member - Innovation & Infrastructure Committee					
Date	Purpose	Location	Transportation	Accommodation	Meals & Incidentals	Total
<i>No expense claims this period</i>			\$ -	\$ -	\$ -	\$ -

For:	<i>Fitzgerald, Owen</i> - Board Member; Member - Audit & Finance Committee; Member - Innovation & Infrastructure Committee					
Date	Purpose	Location	Transportation	Accommodation	Meals & Incidentals	Total
September 9-13	Attend Quarterly Meeting of Board of Directors / Attend Training Session	Robinsons, NL	\$ -	\$ 159.30	\$ -	\$ 159.30

Board of Directors – Travel Expenditures

For:	<i>Kendall, Lynn</i> - Board Member; Member - Human Resources Committee; Member - Audit & Finance Committee					
Date	Purpose	Location	Transportation	Accommodation	Meals & Incidentals	Total
September 11-12	Attend Quarterly Meeting of Board of Directors / Attend Training Session	Robinsons, NL	\$ 60.00	\$ -	\$ -	\$ 60.00

For:	<i>Priddle, Craig</i> - Board Member; Chair - Audit & Finance Committee; Member - Governance, Risk & Strategy Committee					
Date	Purpose	Location	Transportation	Accommodation	Meals & Incidentals	Total
September 10-11	Attend Quarterly Meeting of Board of Directors / Attend Training Session	Robinsons, NL	\$ -	\$ 148.35	\$ -	\$ 148.35

For:	<i>White, Ann-Margret</i> - Board Member; Member - Human Resources Committee; Member - Audit & Finance Committee					
Date	Purpose	Location	Transportation	Accommodation	Meals & Incidentals	Total
September 10-13	Attend Quarterly Meeting of Board of Directors / Attend Training Session	Robinsons, NL	\$ 810.50	\$ 332.34	\$ 164.30	\$ 1,307.14

Board of Directors – Hospitality Expenditures

Date	Description	Amount
September 9	Refreshments for Board of Directors meetings including members of the Senior Management Team in Robinsons, NL	204.67
September 11-12	Working meals for Board of Directors meetings including members of the Senior Management Team in Robinsons, NL (15 attendees including Board Members and Senior Management)	1,272.06
	Totals	\$ 1,476.73

Executive – Travel Expenditures

President and CEO

The President and CEO is responsible for the overall functioning oversight of the Corporation and all locations and facilities, is a member of and has responsibilities in providing updates and reports to the Board of Directors.

For:	<i>Hupman, Murray C.</i> - Ex-officio member of the Board; Ex-officio member of Governance, Risk & Strategy Committee; Ex-officio member of Human Resources Committee; Ex-officio member of Innovation & Infrastructure Committee					
Date	Purpose	Location	Transportation	Accommodation	Per Diem Allowance	Total
September 10-12	Attend Quarterly Meeting of Board of Directors	Robinsons, NL	\$ -	\$ 148.35	\$ -	\$ 148.35
September 19-27	Attend Business Meetings	Vancouver, BC	\$ 1,695.87	\$ 2,131.96	\$ 590.95	\$ 4,418.78

Chief Information Officer

The Chief Information Officer is responsible for the Information Technology and Information Management (IT/IM) Division within the company. The position has responsibilities for the IT budgets, IT infrastructure and Records Management in all locations across the company, and has staff in Port aux Basques, North Sydney and St. John's. This position is also responsible to provide reports and updates to the Innovation & Infrastructure Committee and the Board of Directors.

For:	<i>Tibbo, Colin</i> - Chief Information Officer					
Date	Purpose	Location	Transportation	Accommodation	Per Diem Allowance	Total
September 10-12	Attend Quarterly Meeting of Board of Directors / Attend Training Session	Robinsons, NL	\$ -	\$ 148.35	\$ -	\$ 148.35
October 19-21	Attend Business Meetings	Halifax, NS	\$ 972.59	\$ 629.91	\$ 100.90	\$ 1,703.40

Corporate Counsel/Corporate Secretary

The Corporate Counsel is responsible for providing legal advice and guidance to the senior management of Marine Atlantic and is the Corporate Secretary to the Corporation and the Board of Directors. This position is accountable for overall legal affairs, corporate insurance program, contract administration, and is an integral part of labour relations. This position is also responsible to provide reports and updates to the Human Resources Committee, the Governance, Risk & Strategy Committee, and the Board of Directors.

For:	<i>Penney, Jacqueline</i> - Corporate Counsel/Corporate Secretary					
Date	Purpose	Location	Transportation	Accommodation	Per Diem Allowance	Total
September 19-30	Attend Business Meetings	Vancouver, BC	\$ 1,517.28	\$ 2,330.54	\$ 628.65	\$ 4,476.47

Vice President of Operations

The Vice President of Operations is accountable for the overall effectiveness of the Operations Division and is responsible for the planning, operations, capitalization and maintenance of the fleet, terminals and other related assets. This position has staff responsibilities in Port aux Basques, North Sydney, Argentia and the vessel fleet. This position is also responsible to provide reports and updates to the Innovation & Infrastructure Committee and the Board of Directors.

For:	<i>Gallant, Darrell</i> - Vice President Operations					
Date	Purpose	Location	Transportation	Accommodation	Per Diem Allowance	Total
September 10-12	Attend Quarterly Meeting of Board of Directors	Robinsons, NL	\$ 110.00	\$ 148.35	\$ 84.90	\$ 343.25

Vice President of Finance

The Vice President of Finance is responsible for Corporate Accounting, Purchasing and Materials Management, and oversees the treasury, accounting, budget, tax and audit activities, and the purchase of materials, supplies and services. This position has staff responsibilities in Port aux Basques, North Sydney and St. John's. This position is also responsible to provide reports and updates to the Human Resources Committee, the Audit & Finance Committee, and the Board of Directors.

For: <i>Leamon, Shawn</i> - Vice President Finance						
Date	Purpose	Location	Transportation	Accommodation	Per Diem Allowance	Total
September 10-12	Attend Quarterly Meeting of Board of Directors	Robinsons, NL	\$ -	\$ 148.35	\$ -	\$ 148.35
September 19-30	Attend Business Meetings	Vancouver, BC	\$ 1,987.67	\$ 1,985.80	\$ 598.95	\$ 4,572.42
October 5-8	Attend Management Meetings	North Sydney, NS	\$ -	\$ 120.82	\$ 164.70	\$ 285.52

Vice President of Human Resources

The Vice President of Human Resources is responsible for Human Resources. This position has staff responsibilities in North Sydney and Port aux Basques. This position is also responsible to provide reports and updates to the Human Resources Committee and the Board of Directors.

For: <i>Patti Merrigan</i> - Vice President Human Resources						
Date	Purpose	Location	Transportation	Accommodation	Per Diem Allowance	Total
September 10-12	Attend Quarterly Meeting of Board of Directors	Robinsons, NL	\$ -	\$ 169.00	\$ -	\$ 169.00

Vice President of Customer Experience

The Vice President of Customer Experience is responsible for all activities that contribute to meeting the needs of Marine Atlantic customers including reservations and ticketing, hospitality, marketing and customer relations, corporate communications, revenue generation, pricing, and the sailing schedule. This position has staff responsibilities at all locations. This position is also responsible to provide reports and updates to the Innovation & Infrastructure Committee and the Board of Directors.

For:	<i>Position Vacant</i> - Vice President Customer Experience					
Date	Purpose	Location	Transportation	Accommodation	Per Diem Allowance	Total
<i>No expense claims this period</i>			\$ -	\$ -	\$ -	\$ -

Executive – Hospitality Expenditures

Nothing to report for this period