

# TRAVEL AND HOSPITALITY DISCLOSURES

Reporting Period: September 1 - 30, 2021

October 28, 2021



**Marine Atlantic**  
**Marine Atlantique**

## Travel and Hospitality Disclosures

The Government of Canada implemented a series of measures to strengthen public sector management by enhancing transparency and oversight of public resources in the federal government.

As a federal Crown corporation, and in the spirit of these measures to promote openness, transparency and accountability, Marine Atlantic posts the travel and hospitality expenses of its Board of Directors and Executive Team through proactive disclosure on a monthly basis.

All expenses are inclusive of taxes. Please note there may be occasions whereby there is a delay in posting an expense due to timing of travel and processing of claims.

In March 2020, Marine Atlantic implemented a freeze on all non-essential corporate travel and discretionary training and also implemented additional approval processes for all essential travel as part of its response to the COVID-19 pandemic. The organization is committed to providing a safe and healthy environment for its employees and customers and to maintaining the vital ferry service linking the Island of Newfoundland to Nova Scotia. During the quarter, the organization lifted the travel freeze and began conducting an evaluation of all requests based upon a combination of business requirements and public health protocols in place.

### Board of Directors – Travel Expenditures

<b>For:</b>	<i>O'Brien, Gary Joseph</i> - Chair of the Board of Directors; Member - Human Resources Committee; Member - Audit & Finance Committee; Member - Innovation & Infrastructure Committee; Chair - Governance, Risk & Strategy Committee					
<b>Date</b>	<b>Purpose</b>	<b>Location</b>	<b>Transportation</b>	<b>Accommodation</b>	<b>Meals &amp; Incidentals</b>	<b>Total</b>
<i>No expense claims this period</i>			\$ -	\$ -	\$ -	\$ -

<b>For:</b>	<i>Arsenault, Carla</i> - Board Member; Chair - Innovation & Infrastructure Committee; Member - Governance, Risk & Strategy Committee					
<b>Date</b>	<b>Purpose</b>	<b>Location</b>	<b>Transportation</b>	<b>Accommodation</b>	<b>Meals &amp; Incidentals</b>	<b>Total</b>
September 10-13	Attend Quarterly Meeting of Board of Directors / Attend Training Session	Robinsons, NL	\$ -	\$ -	\$ 237.80	\$ 237.80

## Board of Directors – Travel Expenditures

<b>For:</b>	<i>Bussey, Janie</i> - Board Member; Chair - Human Resources Committee; Member - Governance, Risk & Strategy Committee					
<b>Date</b>	<b>Purpose</b>	<b>Location</b>	<b>Transportation</b>	<b>Accommodation</b>	<b>Meals &amp; Incidentals</b>	<b>Total</b>
September 10-12	Attend Quarterly Meeting of Board of Directors / Attend Training Session	Robinsons, NL	\$ 387.00	\$ 185.15	\$ 178.05	\$ 750.20

<b>For:</b>	<i>Butler, John J.</i> - Board Member; Member - Human Resources Committee; Member - Innovation & Infrastructure Committee					
<b>Date</b>	<b>Purpose</b>	<b>Location</b>	<b>Transportation</b>	<b>Accommodation</b>	<b>Meals &amp; Incidentals</b>	<b>Total</b>
<i>No expense claims this period</i>			\$ -	\$ -	\$ -	\$ -

<b>For:</b>	<i>Chaffey, John Brent</i> - Board Member; Member - Audit & Finance Committee; Member - Innovation & Infrastructure Committee					
<b>Date</b>	<b>Purpose</b>	<b>Location</b>	<b>Transportation</b>	<b>Accommodation</b>	<b>Meals &amp; Incidentals</b>	<b>Total</b>
<i>No expense claims this period</i>			\$ -	\$ -	\$ -	\$ -

<b>For:</b>	<i>Fitzgerald, Owen</i> - Board Member; Member - Audit & Finance Committee; Member - Innovation & Infrastructure Committee					
<b>Date</b>	<b>Purpose</b>	<b>Location</b>	<b>Transportation</b>	<b>Accommodation</b>	<b>Meals &amp; Incidentals</b>	<b>Total</b>
September 8-13	Attend Quarterly Meeting of Board of Directors / Attend Training Session	Robinsons, NL	\$ 136.00	\$ -	\$ 349.95	\$ 485.95

<b>For:</b>	<i>Kendall, Lynn</i> - Board Member; Member - Human Resources Committee; Member - Audit & Finance Committee					
<b>Date</b>	<b>Purpose</b>	<b>Location</b>	<b>Transportation</b>	<b>Accommodation</b>	<b>Meals &amp; Incidentals</b>	<b>Total</b>
<i>No expense claims this period</i>			\$ -	\$ -	\$ -	\$ -

## Board of Directors – Travel Expenditures

<b>For:</b>	<i>Priddle, Craig</i> - Board Member; Chair - Audit & Finance Committee; Member - Governance, Risk & Strategy Committee					
<b>Date</b>	<b>Purpose</b>	<b>Location</b>	<b>Transportation</b>	<b>Accommodation</b>	<b>Meals &amp; Incidentals</b>	<b>Total</b>
September 10-12	Attend Quarterly Meeting of Board of Directors / Attend Training Session	Robinsons, NL	\$ 140.00	\$ -	\$ 55.95	\$ 195.95

<b>For:</b>	<i>White, Ann-Margret</i> - Board Member; Member - Human Resources Committee; Member - Audit & Finance Committee					
<b>Date</b>	<b>Purpose</b>	<b>Location</b>	<b>Transportation</b>	<b>Accommodation</b>	<b>Meals &amp; Incidentals</b>	<b>Total</b>
<i>No expense claims this period</i>						
			\$ -	\$ -	\$ -	\$ -

## Board of Directors – Hospitality Expenditures

*Nothing to report for this period*

## Executive – Travel Expenditures

### President and CEO

The President and CEO is responsible for the overall functioning oversight of the Corporation and all locations and facilities, is a member of and has responsibilities in providing updates and reports to the Board of Directors.

<b>For:</b>	<i>Hupman, Murray C.</i> - Ex-officio member of the Board; Ex-officio member of Governance, Risk & Strategy Committee; Ex-officio member of Human Resources Committee; Ex-officio member of Innovation & Infrastructure Committee					
<b>Date</b>	<b>Purpose</b>	<b>Location</b>	<b>Transportation</b>	<b>Accommodation</b>	<b>Per Diem Allowance</b>	<b>Total</b>
July 25-31	Attend Management Meetings	St. John's, NL	\$ 445.05	\$ 778.26	\$ 473.70	\$ 1,697.01

### Chief Information Officer

The Chief Information Officer is responsible for the Information Technology and Information Management (IT/IM) Division within the company. The position has responsibilities for the IT budgets, IT infrastructure and Records Management in all locations across the company, and has staff in Port aux Basques, North Sydney and St. John's. This position is also responsible to provide reports and updates to the Innovation & Infrastructure Committee and the Board of Directors.

<b>For:</b>	<i>Tibbo, Colin</i> - Chief Information Officer					
<b>Date</b>	<b>Purpose</b>	<b>Location</b>	<b>Transportation</b>	<b>Accommodation</b>	<b>Per Diem Allowance</b>	<b>Total</b>
September 9-12	Attend Quarterly Meeting of Board of Directors	Robinsons, NL	\$ 1,167.80	\$ 116.82	\$ 181.75	\$ 1,466.37

### Corporate Counsel/Corporate Secretary

The Corporate Counsel is responsible for providing legal advice and guidance to the senior management of Marine Atlantic and is the Corporate Secretary to the Corporation and the Board of Directors. This position is accountable for overall legal affairs, corporate insurance program, contract administration, and is an integral part of labour relations. This position is also responsible to provide reports and updates to the Human Resources Committee, the Governance, Risk & Strategy Committee, and the Board of Directors.

<b>For:</b>	<i>Penney, Jacqueline</i> - Corporate Counsel/Corporate Secretary					
<b>Date</b>	<b>Purpose</b>	<b>Location</b>	<b>Transportation</b>	<b>Accommodation</b>	<b>Per Diem Allowance</b>	<b>Total</b>
September 9-12	Attend Quarterly Meeting of Board of Directors	Robinsons, NL	\$ 707.62	\$ 117.99	\$ 181.75	\$ 1,007.36

### Vice President of Operations

The Vice President of Operations is accountable for the overall effectiveness of the Operations Division and is responsible for the planning, operations, capitalization and maintenance of the fleet, terminals and other related assets. This position has staff responsibilities in Port aux Basques, North Sydney, Argentia and the vessel fleet. This position is also responsible to provide reports and updates to the Innovation & Infrastructure Committee and the Board of Directors.

<b>For:</b>	<i>Gallant, Darrell</i> - Vice President Operations					
<b>Date</b>	<b>Purpose</b>	<b>Location</b>	<b>Transportation</b>	<b>Accommodation</b>	<b>Per Diem Allowance</b>	<b>Total</b>
<i>No expense claims this period</i>						

### Vice President of Finance

The Vice President of Finance is responsible for Corporate Accounting, Purchasing and Materials Management, and oversees the treasury, accounting, budget, tax and audit activities, and the purchase of materials, supplies and services. This position has staff responsibilities in Port aux Basques, North Sydney and St. John's. This position is also responsible to provide reports and updates to the Human Resources Committee, the Audit & Finance Committee, and the Board of Directors.

<b>For:</b>	<i>Leamon, Shawn</i> - Vice President Finance					
<b>Date</b>	<b>Purpose</b>	<b>Location</b>	<b>Transportation</b>	<b>Accommodation</b>	<b>Per Diem Allowance</b>	<b>Total</b>
September 10-12	Attend Quarterly Meeting of Board of Directors	Robinsons, NL	\$ 120.00	\$ -	\$ 75.50	\$ 195.50

### Vice President of Human Resources

The Vice President of Human Resources is responsible for Human Resources. This position has staff responsibilities in North Sydney and Port aux Basques. This position is also responsible to provide reports and updates to the Human Resources Committee and the Board of Directors.

<b>For:</b>	<i>Patti Merrigan</i> - Vice President Human Resources					
<b>Date</b>	<b>Purpose</b>	<b>Location</b>	<b>Transportation</b>	<b>Accommodation</b>	<b>Per Diem Allowance</b>	<b>Total</b>
<i>No expense claims this period</i>			\$ -	\$ -	\$ -	\$ -

### Vice President of Customer Experience

The Vice President of Customer Experience is responsible for all activities that contribute to meeting the needs of Marine Atlantic customers including reservations and ticketing, hospitality, marketing and customer relations, corporate communications, revenue generation, pricing, and the sailing schedule. This position has staff responsibilities at all locations. This position is also responsible to provide reports and updates to the Innovation & Infrastructure Committee and the Board of Directors.

For:	<i>Position Vacant</i> - Vice President Customer Experience					
Date	Purpose	Location	Transportation	Accommodation	Per Diem Allowance	Total
<i>No expense claims this period</i>			\$ -	\$ -	\$ -	\$ -

### **Executive – Hospitality Expenditures**

Date	Description	Amount
September 17	Meeting with key stakeholder group in Port aux Basques	208.56
	<b>Totals</b>	<b>\$ 208.56</b>