

TRAVEL AND HOSPITALITY DISCLOSURES

November 30, 2019



Marine Atlantic
Marine Atlantique

Travel and Hospitality Disclosures

The Government of Canada has implemented a series of measures to strengthen public sector management by enhancing transparency and oversight of public resources in the federal government.

As a federal Crown corporation, and in the spirit of these measures to promote openness, transparency and accountability, Marine Atlantic posts the travel and hospitality expenses of its Board of Directors and Executive Team through proactive disclosure on a monthly basis.

All expenses are inclusive of taxes. Please note there may be occasions whereby there is a delay in posting an expense due to timing of travel and processing of claims.

Board of Directors – Travel Expenditures

| | | | | | | |
|-------------|---|------------------|-----------------------|----------------------|--------------------------------|--------------|
| For: | <i>Parsons, Kristopher</i> - Chair of the Board of Directors; Member - Audit Committee; Member - Pension Management Committee; Member - Corporate Governance, Risk and Strategy Committee; Member - Human Resources, Health, Safety and Environment Committee | | | | | |
| Date | Purpose | Location | Transportation | Accommodation | Meals & Incidentals | Total |
| March 14-18 | Attend Board Meetings | Corner Brook, NL | \$ 1,068.76 | \$ 287.50 | \$ 242.00 | \$ 1,598.26 |
| October 6-9 | Attend Board Committee Meeting | Toronto, ON | \$ 2,145.00 | \$ 852.29 | \$ 190.65 | \$ 3,187.94 |

| | | | | | | |
|--------------------------------------|---|-----------------|-----------------------|----------------------|--------------------------------|--------------|
| For: | <i>Doody, James G.</i> - Board Member; Chair - Pension Management Committee; Member - Corporate Governance, Risk and Strategy Committee | | | | | |
| Date | Purpose | Location | Transportation | Accommodation | Meals & Incidentals | Total |
| <i>No expense claims this period</i> | | | \$ - | \$ - | \$ - | \$ - |

| | | | | | | |
|-------------|--|-----------------|-----------------------|----------------------|--------------------------------|--------------|
| For: | <i>Bussey, Janie</i> - Board Member; Chair - Human Resources, Health, Safety and Environment Committee; Member - Corporate Governance, Risk and Strategy Committee | | | | | |
| Date | Purpose | Location | Transportation | Accommodation | Meals & Incidentals | Total |
| October 6-9 | Attend Board Committee Meeting | Toronto, ON | \$ 1,183.52 | \$ 608.76 | \$ 203.55 | \$ 1,995.83 |

| | | | | | | |
|--------------------------------------|---|-----------------|-----------------------|----------------------|--------------------------------|--------------|
| For: | <i>Arsenault, Carla</i> - Board Member; Member - Pension Management Committee; Member - Audit Committee | | | | | |
| Date | Purpose | Location | Transportation | Accommodation | Meals & Incidentals | Total |
| <i>No expense claims this period</i> | | | \$ - | \$ - | \$ - | \$ - |

| | | | | | | |
|-----------------|--|------------------|-----------------------|----------------------|--------------------------------|--------------|
| For: | <i>Chaffey, John Brent</i> - Board Member; Member - Pension Management Committee; Member - Human Resources, Health, Safety and Environment Committee | | | | | |
| Date | Purpose | Location | Transportation | Accommodation | Meals & Incidentals | Total |
| September 14-16 | Attend Board Meetings | North Sydney, NS | \$ 215.00 | \$ - | \$ 194.20 | \$ 409.20 |

| | | | | | | |
|-------------|--|-----------------|-----------------------|----------------------|--------------------------------|--------------|
| For: | <i>Fitzgerald, Owen</i> - Board Member; Member - Audit Committee; Member - Human Resources, Health, Safety and Environment Committee | | | | | |
| Date | Purpose | Location | Transportation | Accommodation | Meals & Incidentals | Total |
| October 6-9 | Attend Board Committee Meeting | Toronto, ON | \$ 873.09 | \$ 913.14 | \$ 193.95 | \$ 1,980.18 |

| | | | | | | |
|--------------------------------------|--|-----------------|-----------------------|----------------------|--------------------------------|--------------|
| For: | <i>O'Brien, Gary Joseph</i> - Board Member; Chair - Corporate Governance, Risk and Strategy Committee; Member - Pension Management Committee | | | | | |
| Date | Purpose | Location | Transportation | Accommodation | Meals & Incidentals | Total |
| <i>No expense claims this period</i> | | | \$ - | \$ - | \$ - | \$ - |

| | | | | | | |
|-----------------|---|------------------|-----------------------|----------------------|--------------------------------|--------------|
| For: | <i>Priddle, Craig</i> - Board Member; Chair - Audit Committee; Member - Corporate Governance, Risk and Strategy Committee | | | | | |
| Date | Purpose | Location | Transportation | Accommodation | Meals & Incidentals | Total |
| September 13-16 | Attend Board Meetings | North Sydney, NS | \$ 332.50 | \$ 143.75 | \$ 262.15 | \$ 738.40 |
| October 6-9 | Attend Board Committee Meeting | Toronto, ON | \$ 1,307.64 | \$ 608.76 | \$ 190.90 | \$ 2,107.30 |

| | | | | | | |
|-----------------|--|------------------|-----------------------|----------------------|--------------------------------|--------------|
| For: | <i>White, Ann-Margret</i> - Board Member; Member - Audit Committee; Member - Human Resources, Health, Safety and Environment Committee | | | | | |
| Date | Purpose | Location | Transportation | Accommodation | Meals & Incidentals | Total |
| September 14-16 | Attend Board Meetings | North Sydney, NS | \$ 440.84 | \$ 218.23 | \$ 234.80 | \$ 893.87 |
| October 6-9 | Attend Board Committee Meeting | Toronto, ON | \$ 1,085.14 | \$ 852.29 | \$ 309.30 | \$ 2,246.73 |

Board of Directors – Hospitality Expenditures

| Date | Event Description | Amount |
|--------------|---|------------------|
| September 14 | Food and refreshments for meet and greet with the Board of Directors at the Argentia terminal, Argentia, NL | 331.36 |
| September 15 | Working meals for Board of Directors meetings including members of the Senior Management Team in North Sydney, NS (9 attendees including Board Members and Senior Management) | 411.70 |
| | Totals | \$ 743.06 |

Executive – Travel Expenditures

President and CEO

The President and CEO is responsible for the overall functioning oversight of the Corporation and all locations and facilities, is a member of and has responsibilities in providing updates and reports to the Board of Directors.

| For: | <i>Hupman, Murray C.</i> - President & CEO; ex-officio member of the Board; Pension Management Committee; Corporate Governance, Risk and Strategy Committee; and Human Resources, Health, Safety and Environment Committee | | | | | |
|-----------------|--|----------------------|----------------|---------------|--------------------|-------------|
| Date | Purpose | Location | Transportation | Accommodation | Per Diem Allowance | Total |
| August 23-27 | Attend Business Meetings | Port aux Basques, NL | \$ - | \$ 50.00 | \$ 146.30 | \$ 196.30 |
| September 7-13 | Attend Training Program | London, ON | \$ 1,140.82 | \$ 154.32 | \$ 139.55 | \$ 1,434.69 |
| September 14-15 | Attend Board Meetings | Argentia, NL | \$ - | \$ - | \$ 73.15 | \$ 73.15 |
| September 20-24 | Attend Business Meetings | Port aux Basques, NL | \$ - | \$ 50.00 | \$ 147.14 | \$ 197.14 |

Chief Information Officer

The Chief Information Officer is responsible for the Information Technology and Information Management (IT/IM) Division within the company. The position has responsibilities for the IT budgets, IT infrastructure and Records Management in all locations across the company, and has staff in Port aux Basques, North Sydney and St. John's. This position is also responsible to provide reports and updates to the Audit Committee and the Board of Directors.

| For: | <i>Tibbo, Colin</i> - Chief Information Officer | | | | | |
|-----------------|---|--|----------------|---------------|--------------------|-------------|
| Date | Purpose | Location | Transportation | Accommodation | Per Diem Allowance | Total |
| September 20 | Attend Employee Service Awards | Argentia, NL | \$ 135.00 | \$ - | \$ - | \$ 135.00 |
| September 23-25 | Attend Conference | Toronto, ON | \$ 418.44 | \$ 702.76 | \$ 42.85 | \$ 1,164.05 |
| October 2-4 | Attend Divisional Team Meeting / Attend Employee Service Awards / Attend Recruitment Interviews | Port aux Basques, NL North Sydney, NS | \$ 1,223.53 | \$ - | \$ 122.75 | \$ 1,346.28 |

Corporate Counsel/Corporate Secretary

The Corporate Counsel is responsible for providing legal advice and guidance to the senior management of Marine Atlantic and is the Corporate Secretary to the Corporation and the Board of Directors. This position is accountable for overall legal affairs, corporate insurance program, contract administration, and is an integral part of labour relations. This position is also responsible to provide reports and updates to the Audit Committee, the Pension Management Committee, the Corporate Governance, Risk and Strategy Committee, the Human Resources, Health, Safety and Environment Committee, and the Board of Directors.

| For: <i>Penney, Jacqueline</i> - Corporate Counsel/Corporate Secretary | | | | | | |
|---|--------------------------------|--|-----------------------|----------------------|---------------------------|--------------|
| Date | Purpose | Location | Transportation | Accommodation | Per Diem Allowance | Total |
| September 14-15 | Attend Board Meetings | North Sydney, NS | \$ 898.45 | \$ 120.82 | \$ 97.95 | \$ 1,117.22 |
| September 21-24 | Attend Business Meetings | Port aux Basques, NL North Sydney, NS | \$ 1,282.42 | \$ 393.69 | \$ 227.45 | \$ 1,903.56 |
| October 2 | Attend Recruitment Interviews | St. John's, NL | \$ 901.42 | \$ 120.82 | \$ 113.70 | \$ 1,135.94 |
| October 6-8 | Attend Board Committee Meeting | Toronto, ON | \$ 1,470.89 | \$ 608.76 | \$ 62.30 | \$ 2,141.95 |

Vice President of Operations

The Vice President of Operations is accountable for the overall effectiveness of the Operations Division and is responsible for the planning, operations, capitalization and maintenance of the fleet, terminals and other related assets. This position has staff responsibilities in Port aux Basques, North Sydney, Argentia and the vessel fleet. This position is also responsible to provide reports and updates to the Audit Committee and the Board of Directors.

| For: <i>Gallant, Darrell</i> - Vice President Operations (effective October 21, 2019) | | | | | | |
|--|--------------------------|----------------------|-----------------------|----------------------|---------------------------|--------------|
| Date | Purpose | Location | Transportation | Accommodation | Per Diem Allowance | Total |
| September 16-18 | Attend Business Meetings | Port aux Basques, NL | \$ - | \$ - | \$ 69.05 | \$ 69.05 |

Vice President of Finance

The Vice President of Finance is responsible for Corporate Accounting, Purchasing and Materials Management, and oversees the treasury, accounting, budget, tax and audit activities, and the purchase of materials, supplies and services. This position has staff responsibilities in Port aux Basques, North Sydney and St. John's. This position is also responsible to provide reports and updates to the Audit Committee, the Pension Management Committee, and the Board of Directors.

| For: <i>Leamon, Shawn</i> - Vice President Finance | | | | | | |
|---|---|----------------------------------|-----------------------|----------------------|---------------------------|--------------|
| Date | Purpose | Location | Transportation | Accommodation | Per Diem Allowance | Total |
| September 29-30 | Attend Divisional Team Meeting / Attend Employee Service Awards | North Sydney, NS | \$ - | \$ - | \$ 49.60 | \$ 49.60 |
| October 2-10 | Attend Conference / Attend Board Committee Meeting | Charlottetown, PE Toronto, ON | \$ 1,619.26 | \$ 1,889.95 | \$ 315.80 | \$ 3,825.01 |

Vice President of Corporate Strategy and Human Resources

The Vice President of Corporate Strategy and Human Resources is responsible for Human Resources as well as the development, implementation and monitoring of corporate strategy and policies, risk management and manages the day-to-day relationship with the Corporation's Shareholder. This position has staff responsibilities in North Sydney, Port aux Basques, and St. John's. This position is also responsible to provide reports and updates to the Pension Management Committee, the Corporate Governance, Risk and Strategy Committee, the Human Resources, Health, Safety and Environment Committee, and the Board of Directors.

| For: <i>Position Vacant</i> - Vice President - Corporate Strategy and Human Resources | | | | | | |
|--|----------------|-----------------|-----------------------|----------------------|---------------------------|--------------|
| Date | Purpose | Location | Transportation | Accommodation | Per Diem Allowance | Total |
| <i>No expense claims this period</i> | | | | | | |

Vice President of Customer Experience

The Vice President of Customer Experience is responsible for all activities that contribute to meeting the needs of Marine Atlantic customers including reservations and ticketing, hospitality, marketing and customer relations, corporate communications, revenue generation, pricing, and the sailing schedule. This position has staff responsibilities at all locations. This position is also responsible to provide reports and updates to the Audit Committee and the Board of Directors.

| For: | <i>Barnes, Don</i> - Vice President Customer Experience | | | | | |
|-----------------|---|---------------------------|----------------|---------------|--------------------|-------------|
| Date | Purpose | Location | Transportation | Accommodation | Per Diem Allowance | Total |
| September 15-18 | Attend Conference | Saint John, NB | \$ 1,713.88 | \$ 565.02 | \$ 175.50 | \$ 2,454.40 |
| September 18-20 | Attend Recruitment Interviews | North Sydney, NS | \$ 635.58 | \$ 241.64 | \$ 175.20 | \$ 1,052.42 |
| October 7-11 | Attend Business Meetings | Sydney, NS Halifax, NS | \$ 1,657.31 | \$ 642.81 | \$ 218.65 | \$ 2,518.77 |

Executive – Hospitality Expenditures

| Date | Description | Amount |
|--------------|---|------------------|
| September 17 | Lunch for 11 Participants in Transport Canada/Treasury Board Tour of North Sydney, NS Terminal Facilities | 280.60 |
| | Totals | \$ 280.60 |