

TRAVEL AND HOSPITALITY DISCLOSURES

The Government of Canada has implemented a series of measures to strengthen public sector management by enhancing transparency and oversight of public resources in the federal government.

As a federal Crown corporation, and in the spirit of these measures to promote openness, transparency and accountability, Marine Atlantic posts the travel and hospitality expenses of its Board of Directors and Executive Team through proactive disclosure on a quarterly basis.

All expenses are inclusive of taxes. Please note there may be occasions whereby there is a delay in posting an expense due to timing of travel.

Board of Directors – Travel Expenditures

For:	<i>Parsons, Kristopher</i> - Chair of the Board of Directors; Member - Audit Committee; Member - Pension Management Committee; Member - Corporate Governance, Risk and Strategy Committee; Member - Human Resources and Safety Committee					
Date	Purpose	Location	Transportation	Accommodation	Meals & Incidentals	Total
September 14-17	Attend Board Meetings and Stakeholder Sessions	Port aux Basques, NL	\$ 1,037.97	\$ 245.42	\$ 196.35	\$ 1,479.74
October 17-19	Attend Business Meetings	Toronto, ON	\$ 1,434.39	\$ 632.26	\$ 92.40	\$ 2,159.05

For:	<i>Doody, James G.</i> - Board Member; Chair - Pension Management Committee; Member - Corporate Governance, Risk and Strategy Committee					
Date	Purpose	Location	Transportation	Accommodation	Meals & Incidentals	Total
September 15-17	Attend Board Meetings	Port aux Basques, NL	\$ 1,078.00	\$ 245.42	\$ 186.85	\$ 1,510.27

For:	<i>Bussey, Janie</i> - Board Member; Chair - Human Resources and Safety Committee; Member - Corporate Governance, Risk and Strategy Committee					
Date	Purpose	Location	Transportation	Accommodation	Meals & Incidentals	Total
September 15-18	Attend Board Meetings	Port aux Basques, NL	\$ 1,021.00	\$ 282.55	\$ 206.30	\$ 1,509.85
October 17-20	Attend Business Meetings	Toronto, ON	\$ 1,433.74	\$ 948.39	\$ 299.80	\$ 2,681.93

For:	<i>Chaffey, John Brent</i> - Board Member; Member - Pension Management Committee; Member - Human Resources and Safety Committee					
Date	Purpose	Location	Transportation	Accommodation	Meals & Incidentals	Total
September 16-17	Attend Board Meetings	Port aux Basques, NL	\$ 120.00	\$ 122.71	\$ 141.40	\$ 384.11
October 3-4	Attend Training Program	Toronto, ON	\$ 1,671.96	\$ 632.26	\$ 279.15	\$ 2,583.37
November 17-18	Attend Board Meetings	St. John's, NL	\$ 1,052.10	\$ 155.78	\$ 134.60	\$ 1,342.48

For:	<i>Fitzgerald, Owen</i> - Board Member; Member - Audit Committee; Member - Human Resources and Safety Committee					
Date	Purpose	Location	Transportation	Accommodation	Meals & Incidentals	Total
September 15-18	Attend Board Meetings	Port aux Basques, NL	\$ -	\$ 122.71	\$ 84.90	\$ 207.61
October 17-20	Attend Business Meetings	Toronto, ON	\$ 447.14	\$ 948.39	\$ -	\$ 1,395.53

For:	<i>O'Brien, Gary Joseph</i> - Board Member; Chair - Corporate Governance, Risk and Strategy Committee; Member - Pension Management Committee					
Date	Purpose	Location	Transportation	Accommodation	Meals & Incidentals	Total
October 1-6	Attend Training Program	Toronto, ON	\$ 1,279.21	\$ 1,303.34	\$ 416.70	\$ 2,999.25
October 16-20	Attend Business Meetings	Toronto, ON	\$ 1,045.91	\$ 1,255.93	\$ 299.80	\$ 2,601.64

For:	<i>Priddle, Craig</i> - Board Member; Chair - Audit Committee; Member - Corporate Governance, Risk and Strategy Committee					
Date	Purpose	Location	Transportation	Accommodation	Meals & Incidentals	Total
October 17-19	Attend Business Meetings	Toronto, ON	\$ 933.04	\$ 948.39	\$ 206.30	\$ 2,087.73
November 17-20	Attend Board Meetings	St. John's, NL	\$ 1,117.54	\$ 467.34	\$ 290.95	\$ 1,875.83

For:	<i>White, Ann-Margaret</i> - Board Member; Member - Audit Committee; Member - Human Resources and Safety Committee					
Date	Purpose	Location	Transportation	Accommodation	Meals & Incidentals	Total
October 2-5	Attend Training Program	Toronto, ON	\$ 805.14	\$ 632.26	\$ 286.50	\$ 1,723.90
October 17-19	Attend Business Meetings	Toronto, ON	\$ 838.94	\$ 632.26	\$ 192.40	\$ 1,663.60

Board of Directors – Hospitality Expenditures

Date	Event Description	Amount
September 16-17	Working meals for Board of Directors meeting including members of the Senior Management Team in Port aux Basques, NL (18 attendees including Board Members and Senior Management)	986.91
	Totals	\$ 986.91

Executive – Travel Expenditures

President and CEO

The President and CEO is responsible for the overall functioning oversight of the Corporation and all locations and facilities, is a member of and has responsibilities in providing updates and reports to the Board of Directors.

For: <i>Barnes, Don</i> - President & CEO; ex-officio member of the Board; Pension Management Committee; Corporate Governance, Risk and Strategy Committee; and Human Resources and Safety Committee						
Date	Purpose	Location	Transportation	Accommodation	Per Diem Allowance	Total
October 2-4	Attend Training	Toronto, ON	\$ 1,205.59	\$ 632.26	\$ 146.00	\$ 1,983.85
October 5-11	Attend Conference	Cancun, Mexico	\$ 1,646.81	\$ 1,930.97	\$ 617.84	\$ 4,195.62
October 17-19	Attend Business Meetings	Toronto, ON	\$ 1,085.09	\$ 632.26	\$ 112.00	\$ 1,829.35
October 28 - November 3	Attend Divisional Team Meetings	Port aux Basques, NL	\$ 1,306.95	\$ 846.98	\$ 330.00	\$ 2,483.93
November 12-15	Attend Conference	Ottawa, ON	\$ 1,626.35	\$ 701.58	\$ 248.00	\$ 2,575.93

Corporate Counsel/Corporate Secretary

The Corporate Counsel is responsible for providing legal advice and guidance to the senior management of Marine Atlantic and is the Corporate Secretary to the Corporation and the Board of Directors. This position is accountable for overall legal affairs, corporate insurance program, contract administration, and is an integral part of labour relations. This position is also responsible to provide reports and updates to the Audit Committee, the Pension Management Committee, the Corporate Governance, Risk and Strategy Committee, the Human Resources and Safety Committee, and the Board of Directors.

For: <i>Penney, Jacqueline</i> - Corporate Counsel/Corporate Secretary						
Date	Purpose	Location	Transportation	Accommodation	Per Diem Allowance	Total
September 24	Attend Conference	St. John's, NL	\$ 15.75	\$ -	\$ -	\$ 15.75
September 26-27	Attend Training	Ottawa, ON	\$ 1,246.28	\$ 233.86	\$ 94.00	\$ 1,574.14
October 2-4	Attend Business Meetings	Toronto, ON	\$ 1,413.29	\$ 632.26	\$ 114.00	\$ 2,159.55
October 9-11	Attend Business Meetings	Sydney, NS	\$ 830.00	\$ 269.80	\$ 196.00	\$ 1,295.80
October 17-19	Attend Business Meetings	Toronto, ON	\$ 1,011.19	\$ 632.26	\$ 130.00	\$ 1,773.45
October 30-31	Attend Business Meetings	Sydney, NS	\$ 944.93	\$ 121.99	\$ 140.00	\$ 1,206.92
November 27-29	Attend Conference	Toronto, ON	\$ 940.82	\$ 576.71	\$ 162.00	\$ 1,679.53
December 12-13	Attend Business Meetings	Halifax, NS	\$ 882.34	\$ 244.58	\$ 108.00	\$ 1,234.92

Chief Information Officer

The Chief Information Officer is responsible for the Information Technology and Information Management (IT/IM) Division within the company. The position has responsibilities for the IT budgets, IT infrastructure and Records Management in all locations across the company, and has staff in Port aux Basques, North Sydney and St. John's. This position is also responsible to provide reports and updates to the Audit Committee and the Board of Directors.

For: <i>Tibbo, Colin</i> - Chief Information Officer						
Date	Purpose	Location	Transportation	Accommodation	Per Diem Allowance	Total
September 25-28	Attend Business Meetings	Ottawa, ON	\$ 1,118.94	\$ 666.33	\$ 160.00	\$ 1,945.27
October 5-11	Attend Conference	Cancun, Mexico	\$ 1,752.89	\$ 1,496.33	\$ 511.84	\$ 3,761.06
November 29	Attend Business Meetings (subsequently cancelled due to bad weather - returned to St. John's)	Sydney, NS	\$ 131.00	\$ -	\$ 40.00	\$ 171.00

Vice President of Customer Experience

The Vice President of Customer Experience is responsible for all activities that contribute to meeting the needs of Marine Atlantic customers including reservations and ticketing, hospitality, marketing and customer relations, corporate communications, revenue generation, pricing, and the sailing schedule. This position has staff responsibilities at all locations. This position is also responsible to provide reports and updates to the Audit Committee and the Board of Directors.

For: <i>Rose, Vicki</i> - Vice President Customer Experience (effective September 4, 2018)						
Date	Purpose	Location	Transportation	Accommodation	Per Diem Allowance	Total
September 24-27	Attend Divisional Team Meetings	Sydney, NS	\$ 1,481.97	\$ 367.71	\$ 236.00	\$ 2,085.68
September 30 - October 5	Attend Training	Niagara-on-the Lake, ON	\$ 1,272.02	\$ 1,073.50	\$ 204.00	\$ 2,549.52
October 15-17	Attend Business Meetings	Port aux Basques, NL	\$ 1,229.82	\$ 271.95	\$ 148.00	\$ 1,649.77
November 27-30	Attend Business Meetings	North Sydney, NS	\$ 696.04	\$ -	\$ -	\$ 696.04

Vice President of Finance

The Vice President of Finance is responsible for Corporate Accounting, Purchasing and Materials Management, and oversees the treasury, accounting, budget, tax and audit activities, and the purchase of materials, supplies and services. This position has staff responsibilities in Port aux Basques, North Sydney and St. John's. This position is also responsible to provide reports and updates to the Audit Committee, the Pension Management Committee, and the Board of Directors.

For: <i>Leamon, Shawn</i> - Vice President Finance						
Date	Purpose	Location	Transportation	Accommodation	Per Diem Allowance	Total
September 29 - October 2	Attend Conference	Halifax, NS	\$ 206.00	\$ 391.79	\$ 116.00	\$ 713.79
October 3-6	Attend Conference	Digby, NS	\$ 437.00	\$ 500.25	\$ 124.00	\$ 1,061.25
October 16-22	Attend Business Meetings	Toronto, ON	\$ 951.84	\$ 1,103.64	\$ 174.00	\$ 2,229.48
November 8-15	Attend Business Meetings	Montreal, QC	\$ 1,386.58	\$ 782.10	\$ 194.00	\$ 2,362.68
November 17-20	Attend Management Meeting	St. John's, NL	\$ 1,362.58	\$ 467.34	\$ 186.00	\$ 2,015.92
December 6-8	Attend Business Meetings	Ottawa, ON	\$ 1,336.38	\$ 524.67	\$ 148.00	\$ 2,009.05
December 12-16	Attend Board of Directors Meetings	St. John's, NL	\$ 1,413.31	\$ 585.32	\$ 192.00	\$ 2,190.63

Director of Corporate Communications

The Director of Corporate Communications is accountable for the overall effectiveness of corporate communications. This position has staff responsibilities in St. John's and North Sydney. This position is also responsible to provide reports and updates to the Corporate Governance, Risk and Strategy Committee and the Board of Directors.

For: <i>Laing, Tara</i> - Director of Corporate Communications						
Date	Purpose	Location	Transportation	Accommodation	Per Diem Allowance	Total
September 24-26	Attend Divisional Team Meetings	Sydney, NS	\$ 1,468.88	\$ 241.64	\$ 150.00	\$ 1,860.52
October 1-5	Attend Training	Greensboro, NC, U.S.A	\$ 1,645.94	\$ 1,145.00	\$ 281.40	\$ 3,072.34
October 23	Attend Business Meetings	St. John's, NL	\$ 18.10	\$ -	\$ -	\$ 18.10
December 2-5	Attend Divisional Team Meetings	North Sydney, NS	\$ 1,383.27	\$ 362.46	\$ 142.00	\$ 1,887.73

Vice President of Corporate Strategy and Human Resources

The Vice President of Corporate Strategy and Human Resources is responsible for Human Resources as well as the development, implementation and monitoring of corporate strategy and policies, risk management and manages the day-to-day relationship with the Corporation's Shareholder. This position has staff responsibilities in North Sydney, Port aux Basques, and St. John's. This position is also responsible to provide reports and updates to the Pension Management Committee, the Corporate Governance, Risk and Strategy Committee, the Human Resources and Safety Committee, and the Board of Directors.

For: <i>Frew, David</i> - Vice President - Corporate Strategy and Human Resources						
Date	Purpose	Location	Transportation	Accommodation	Per Diem Allowance	Total
July 13	Attend Business Meeting	Placentia, NL	\$ 132.00	\$ -	\$ -	\$ 132.00
September 25 - October 2	Attend Conference	Whistler, BC	\$ 1,024.13	\$ 950.19	\$ 208.00	\$ 2,182.32
October 2-4	Attend Business Meetings	Ottawa, ON	\$ 422.20	\$ 397.22	\$ 210.00	\$ 1,029.42
October 17-19	Attend Business Meetings	Toronto, ON	\$ 1,159.91	\$ 632.26	\$ 130.00	\$ 1,922.17
October 24-25	Attend Business Meetings	Toronto, ON	\$ 1,188.09	\$ 269.12	\$ 46.00	\$ 1,503.21
October 30 - November 1	Attend Divisional Team Meetings	Port aux Basques, NL	\$ 1,123.43	\$ 245.42	\$ 152.00	\$ 1,520.85
November 12-15	Attend Business Meetings	Ottawa, ON	\$ 1,183.62	\$ 666.33	\$ 236.00	\$ 2,085.95
December 6-7	Attend Business Meetings	Ottawa, ON	\$ 859.46	\$ 280.87	\$ 108.00	\$ 1,248.33

Director of Health, Safety and Environment

The Director of Health, Safety and Environment is accountable for the overall effectiveness of corporate health, safety, environment, security and emergency preparedness. This position has staff responsibilities in Port aux Basques and North Sydney. This position is also responsible to provide reports and updates to the Human Resources and Safety Committee and the Board of Directors.

For: <i>Reid, Bill</i> - Director of Health, Safety and Environment						
Date	Purpose	Location	Transportation	Accommodation	Per Diem Allowance	Total
September 15-17	Attend Board of Directors Meetings	Port aux Basques, NL	\$ -	\$ 245.42	\$ 130.00	\$ 375.42
October 22-26	Attend Training	Port aux Basques, NL	\$ -	\$ 245.42	\$ 186.00	\$ 431.42
October 29 - November 2	Attend Divisional Team Meetings	Port aux Basques, NL	\$ -	\$ 245.42	\$ 232.00	\$ 477.42
November 12-15	Attend Conference	Ottawa, ON	\$ 875.14	\$ 666.33	\$ 248.00	\$ 1,789.47
November 17-18	Attend Board of Directors Meetings	St. John's, NL	\$ 787.19	\$ 155.78	\$ 90.00	\$ 1,032.97
December 13-15	Attend Board of Directors Meetings	St. John's, NL	\$ 680.83	\$ 311.56	\$ 142.00	\$ 1,134.39

Vice President of Operations

The Vice President of Operations is accountable for the overall effectiveness of the Operations Division and is responsible for the planning, operations, capitalization and maintenance of the fleet, terminals and other related assets. This position has staff responsibilities in Port aux Basques, North Sydney, Argentina and the vessel fleet. This position is also responsible to provide reports and updates to the Audit Committee and the Board of Directors.

For:		<i>Hupman, Murray</i> - Vice President Operations				
Date	Purpose	Location	Transportation	Accommodation	Per Diem Allowance	Total
September 16-19	Attend Board of Directors Meeting	Port aux Basques, NL	\$ -	\$ 200.00	\$ 250.00	\$ 450.00
September 24	Attend Conference (Trip was subsequently cancelled - partial charge for hotel and no refund for flight)	Whistler, BC	\$ 918.03	\$ 731.40	\$ -	\$ 1,649.43
September 24-27	Attend Business Meetings	St. John's, NL	\$ 1,151.78	\$ 585.46	\$ 188.00	\$ 1,925.24
October 9-10	Attend Business Meetings	Sydney, NS	\$ 17.00	\$ 34.00	\$ -	\$ 51.00
October 29 - November 1	Attend Divisional Team Meetings	Port aux Basques, NL	\$ -	\$ 200.00	\$ 152.00	\$ 352.00
November 12-15	Attend Conference	Ottawa, ON	\$ 867.09	\$ 701.58	\$ 280.00	\$ 1,848.67
November 16-18	Attend Board of Directors Meeting	St. John's, NL	\$ 900.84	\$ 155.78	\$ 76.00	\$ 1,132.62
December 6-7	Attend Business Meetings	Ottawa, ON	\$ 1,418.27	\$ 280.87	\$ 108.00	\$ 1,807.14

Executive – Hospitality Expenditures

Date	Description	Amount
May 30-31	Meals and Refreshments for 25 Participants for 2-day (2 sessions) Manager's Forum - Membertou, NS	2,464.16
November 28	Meals and Refreshments for 2 Participants during Audit Committee/Board Meeting	35.73
November 28-29	Meals and Refreshments for 5 Participants during Audit Committee/Board Meeting	110.97
	Totals	\$ 2,610.86